



Institutional/Program Commitment to Transparency by Design: Associate Member Status

This form acknowledges our institutional commitment to the **Principles of Good Practice** as part of the **Transparency by Design** initiative and our intention to commit to full Transparency by Design membership at the time our data is prepared for reporting on the College Choices for Adults website.

In addition, we commit to the following roles and responsibilities:

1. Attending TbD quarterly “committee of the whole” meetings;
2. Making significant progress towards completing data reporting requirements for full membership in TbD and data display on the College Choices for Adults website during the first 12 months of associate membership, with possible extension to 24 months of associate membership if approved by the membership committee;
3. Promoting awareness of the Transparency by Design initiative and College Choices for Adults website our conferences, board meetings, and other gatherings/communications with our constituencies;
4. Adding the TbD/College Choices for Adults associate member logo to our organizational website with a link to the TbD/College Choices for Adults website;
5. Providing input and guidance to the membership recruitment campaign, as an ambassador of the TbD initiative/College Choices for Adults website;
6. Being listed as an Associate Member Institution on the TbD/College Choices for Adults websites and in TbD/College Choices for Adults documents and materials; and
7. Providing fiscal support of the initiative based on the annual associate member dues schedule approved by the Executive Committee.

Institution: _____

Address: _____

Telephone: _____ FAX: _____

Email: _____

Web Address: _____

Regional Accrediting Agency: _____

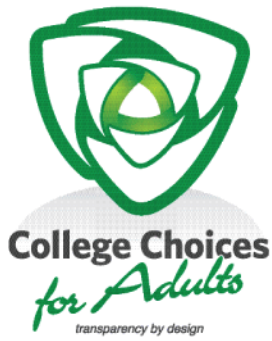
FTE (as reported to IPEDS): _____

President or Program Officer: _____

(Please Print)

Signature: _____

Return signed form to:
Transparency by Design/WCET
3035 Center Green Drive, Suite 200
Boulder, CO 80301
Fax: 303-541-0229
Email: cmorrison@wiche.edu



Transparency by Design/ College Choices for Adults Dues Structure

An institution must provide fiscal support of the initiative based on the annual dues schedule approved by the Executive Committee.

Full Members are regionally-accredited, adult-serving, distance education institutions who have committed to the Transparency by Design initiative and are prepared to enter data into the reporting system for display on the College Choices for Adults website.

Associate Members are regionally-accredited, adult-serving, distance education institutions who have committed to the Transparency by Design initiative, however need additional preparation time prior to entering data into the reporting system for display on the College Choices for Adults website.

- **FY 2012 Full Member Dues Schedule** (July 1, 2011 – June 30, 2012)
 - Less than 10,000 FTE \$2,500
 - 10,000 FTE or more \$4,500
- **FY 2012 Associate Member Dues Schedule** (July 1, 2011 – June 30, 2012)
 - Less than 10,000 FTE \$1,250
 - 10,000 FTE or more \$2,250